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| |  |  |  |  |  | | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | |  | | --- | | Dear, I am Grazia Martucci, head of International Relations Department of [*Cultura e Dintorni*](https://culturaedintorni.us16.list-manage.com/track/click?u=3853183b216d5b4f34719a1ac&id=1f316f81a1&e=ef675a71e3). *Cultura e Dintorni* is an Italian agency located in Italy, Martina Franca in Puglia region.  The agency is dedicated to the management of European mobility projects, especially under Erasmus + programs, Youth Guarantee and to internship in companies for young people and training course for teachers. *Cultura e Dintorni* cooperates with several partners from all over Europe, with public organizations and private companies of Puglia that welcome young guests from all over Europe for training or internship. Cultura e Dintorni is accredited by the Region of Puglia for regional/national internships and European mobility. | |  |  | | --- | | We are pleased to offer to your students an internship position (1 to 6 months) from **September 2018** as **Junior social network specialist and European project designer** with *Cultura e Dintorni* agency. The qualifications for the position are:  •    knowledge of English/Italian •    strong communication, interpersonal and presentation skills •    proficient in MS Word and Excel •    positive attitude •    work cooperatively with a wide range of personalities •    motivated  Duties and responsibilities include: •    Web network contents (Facebook, Twitter, Youtube) •    groups involvement activities (administration tasks, preparation of documents…) •    writing or translate texts  •    contacting institution to promote our company and services.  We can offer to the students a minimum amount to cover food and transfer costs.  For further information please consult our facebook page at "Cultura e Dintorni".  I look forward to discussing this with you. Should you need any further information, please do not hesitate to contact me. Best regards  Grazia Martucci International Relations Department  **grazia.martucci@culturaedintorni.org** |  |  | | --- | |  | | |
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