Internship program

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| **Basic data** | | | |
| Name | | |  |
| Surname | | |  |
| Place of the internship | | |  |
| Term of the internship | | |  |
| **Scope of tasksperformed** | | | |
| 1 | Familiarization with applicableworkrulesorotherdocuments in effectat the internshipsite. | | |
| 2 | Training in health and safety and fireregulations. | | |
| 3 | Gettingacquainted with the scope of tasks to be performedat the workplace (jobtraining). | | |
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| **Type of competences to be acquiredduring the internship** | | | |
| **Professional competencies** | | *e.g., information management, workplanning and organization, use of a foreignlanguage in a business situation, resultorientation, flexibility* | |
| **Interpersonalcompetencies** | | *e.g. collaboration, communication, public speaking, customerorientation* | |
| **Competence in entrepreneurship** | | *e.g. conceptualapproach, showinginitiative, leadership*  *(organizational) innovation, use of resources and means* | |
| **Analyticalcompetence** | | *e.g. analyticalskills, problem solving, accountingskills, operatingspecialized software orcalculationtools* | |

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| ……………………………………………………  (signature of Partner) | ……………………………………………………  (signature of Organizer) | ……………………………………………………  (signature of Project Participant) |