Internship program

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| **Basic data** |
| Name |  |
| Surname |  |
| Place of the internship |  |
| Term of the internship |  |
| **Scope of tasksperformed** |
| 1 | Familiarization with applicableworkrulesorotherdocuments in effectat the internshipsite. |
| 2 | Training in health and safety and fireregulations. |
| 3 | Gettingacquainted with the scope of tasks to be performedat the workplace (jobtraining). |
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| **Type of competences to be acquiredduring the internship** |
| **Professional competencies** | *e.g., information management, workplanning and organization, use of a foreignlanguage in a business situation, resultorientation, flexibility* |
| **Interpersonalcompetencies** | *e.g. collaboration, communication, public speaking, customerorientation* |
| **Competence in entrepreneurship** | *e.g. conceptualapproach, showinginitiative, leadership**(organizational) innovation, use of resources and means* |
| **Analyticalcompetence** | *e.g. analyticalskills, problem solving, accountingskills, operatingspecialized software orcalculationtools* |

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| ……………………………………………………(signature of Partner) | ……………………………………………………(signature of Organizer) | ……………………………………………………(signature of Project Participant) |