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| Dear,I am Grazia Martucci, head of International Relations Department of [*Cultura e Dintorni*](https://culturaedintorni.us16.list-manage.com/track/click?u=3853183b216d5b4f34719a1ac&id=1f316f81a1&e=ef675a71e3).*Cultura e Dintorni* is an Italian agency located in Italy, Martina Franca in Puglia region. The agency is dedicated to the management of European mobility projects, especially under Erasmus + programs, Youth Guarantee and to internship in companies for young people and training course for teachers.*Cultura e Dintorni* cooperates with several partners from all over Europe, with public organizations and private companies of Puglia that welcome young guests from all over Europe for training or internship.Cultura e Dintorni is accredited by the Region of Puglia for regional/national internships and European mobility. |

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| We are pleased to offer to your students an internship position (1 to 6 months) from **September 2018** as **Junior social network specialist and European project designer** with *Cultura e Dintorni* agency. The qualifications for the position are:•    knowledge of English/Italian•    strong communication, interpersonal and presentation skills•    proficient in MS Word and Excel•    positive attitude•    work cooperatively with a wide range of personalities•    motivatedDuties and responsibilities include:•    Web network contents (Facebook, Twitter, Youtube)•    groups involvement activities (administration tasks, preparation of documents…)•    writing or translate texts •    contacting institution to promote our company and services.We can offer to the students a minimum amount to cover food and transfer costs. For further information please consult our facebook page at "Cultura e Dintorni".I look forward to discussing this with you.Should you need any further information, please do not hesitate to contact me.Best regardsGrazia MartucciInternational Relations Department **grazia.martucci@culturaedintorni.org** |

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